

St. David's Episcopal Church Vestry Meeting

September 25, 2018

6:30 pm Bethany Room

**Attendees (Vestry): Robert Ward, Ken Harris, CaroleAnn Padgett, Julio Alvarez, Orlon Daniels, Lee Hunter, Leonard Ferrand, Ama Couch, Jennifer Rust**

**Attendees (Nonvoting): Meron Kelly, Rev. Ken Swanson, Gary Dunsmore**

**Absent: Rachel Berhannan, Pat Daly, Patty Conard, Rev. Michelle Ortiz, Lia Bertelson**

- Check Ins
- Opening Prayer Rev. Ken Swanson
- Acceptance of Minutes Rev. Ken Swanson
  - Motion to accept the minutes was made by Leonard Ferrand and seconded by Ken Harris.
- Meditation Leonard Ferrand
- Rector Update Rev. Ken Swanson
  - **“What If”**
    - Invite, Welcome, Connect Report Out
      - ~160 attendees (80 St. David's members)
      - Ways to update the Connect Card were mentioned in order to give newcomers a chance to share their personal story. In particular, *“What brought you to St. David's today?”*
      - Ken asked the Vestry to go through the idea list that Robert shared from the Invite, Welcome, Connect event (Appendix A) and share three highlights from each section. Ideas should be sent to Robert including the ministry that may help implement the idea.
  - Lay Leadership
    - David Kloes has agreed to serve as Treasurer beginning in January 2019.
    - Wedding Coordinator candidate has declined.
    - Finance Chair candidate, Linda Puckett has been invited to join Finance Committee.
    - Steven Ministers still needed. Requires a 30 hour class to qualify for the position. Chair and Co-Chair positions open.
    - Rev. Anne Elizabeth is filling in as Youth Lector chair.
  - Young family engagement Rev. Ken Swanson
    - Parents Night Out was a huge success.
    - Doors at the 9am service will stay open to accommodate latecomers.
  - Vestry election planning
    - 10 nominees to date but several have declined.
    - Nov. 11<sup>th</sup> and 18<sup>th</sup> are the elections.
    - Ama Couch, Julio Alvarez, Lee Hunter and Lia Bertelson will organize the voting process

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- Emergency Preparedness Follow Up
  - Rich has not updated Ken on recommendations to date
- Stewardship
  - Stewardship launch will be second Sunday of October (14<sup>th</sup>)
  - Stewardship speakers for four Sundays
  - Calls will begin the fourth week of Oct
  - Hope to have the campaign completed by the end of November
- Senior Warden Update Robert Ward
  - Year Round Stewardship plan review
    - September Recap
      - Welcome Committee was highlighted
      - Welcome Back theme was successful
      - Name Tag Sunday went well
      - E-blast on *Forward Day by Day* will be going out
    - Fall Plan
      - Orlon will lead Oct activities
      - Youth ministries will be highlighted
      - Wallace Benton may do a presentation during Youth Sunday
      - Women's Retreat and Wednesday night program will also be highlighted
      - God's Creation: Blessing of the Animals (K9 units from Alpharetta and Roswell have been invited.)
      - Outside Ourselves: Trunk –or–Treat. Orlon asked Judy to think about how children can give back after the event. Judy suggested writing letters to the troops.
      - DOK (Daughters of the King) members have been asked to pray for the clergy during this month.
      - Ken Harris is responsible for November and Julio Alvarez will lead the December activities.
    - Rector's Forum Feedback
      - When presenting on stewardship, Rev. Ken suggested coming from a positive outlook.
  - Ministry Liaison Reports
- Junior Warden Update Robert Ward
  - Building & Grounds update
    - Tom Erdmanczyk reported that someone fell while going up the steps.
    - Tree pruning has been completed.
  - Playground Update
    - October 5<sup>th</sup>-8<sup>th</sup> is the expected timeline for completion of the new fence around the playground.
- Treasurer's Report

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- N/A
- Finance Committee Gary Dunsmore
  - 2019 Budgeting
    - 5 ministries have submitted their budgets. There are two more weeks remaining for ministry heads to submit budgets.
  - Gary shared the Treasurer's Overview for August 2018 YTD (Appendix B) as well as the Capital Campaign Status Report (Appendix C)
  - Gary presented a Motion to prepay the \$250,000/~\$318,000 of the remaining balance of the loan balance due in 2019. Ken Harris moved the motion and Orlon Daniels seconded. The vestry unanimously approved the motion.
- Old Business
  - Jennifer Rust updated the vestry on the Communication Project.
  - Susan Ragsdale is out of town currently but team members have been charged with their responsibilities.
  - Wallace Benton is heading up the smaller committee working on the app development
  - Estimated role out is February of 2019 after a beta test.
- New Business
  - Ama Couch asked that the Parish Meeting be discussed during the next vestry mtg.
- Closing Prayer Rev. Ken Swanson
- Ken Harris moved and Ama Couch seconded a motion to adjourn the meeting

### Appendices

[Appendix A](#)

[Appendix B](#)

[Appendix C](#)