

St. David's Episcopal Church Vestry Meeting

January 22, 2019

6:30 pm Bethany Room

Attendees (Vestry): Ken Harris, CaroleAnn Padgett, Lee Hunter, Leonard Ferrand, Ama Couch, Lia Bertelson, Rachel Berhannan, Orlon Daniels, Pat Daly, Julio Alvarez, Anna MacHarg, Ben Bailey, Nell Fernandez, Kristen Acker

Attendees (Nonvoting): Meron Kelly, Rev. Ken Swanson, Gary Dunsmore, Rev. Michelle Ortiz, David Kloess

- Opening Prayer Rev. Michelle Ortiz
- Check-In

Vestry went into executive session

- Acceptance of Minutes Rev. Ken Swanson
 - Motion to accept minutes was made by Leonard Ferrand and seconded by Ken Harris.
- Meditation Ken Harris
- Rector Update Rev. Ken Swanson
 - Resolution – New Vestry Officers
 - Nell Fernandez appointed as Clerk of Vestry; David Kloess appointed as treasurer (Appendix A)
 - Stewardship update
 - 70 people who pledged last year haven't pledged yet. Ken will direct the follow up.
 - Connect First mailings
 - St. David's gained two visitors due to the postcards. St. David's will not renew the subscription.
- Senior Warden Update Ama Couch
 - Ministry Liaisons & Reporting
 - The report in Dropbox has errors. Once updated, Ama will the final report in Dropbox. Vestry members are asked to notify her of any other changes that need to be made to the report.
 - The reporting for 2019 will be on the same quarterly, biannual, or annual basis. Vestry members will have to read all the reports at once.
 - Ama encourages liaisons to really be in partnership with their assigned ministries.
 - Templates are in Dropbox
 - Standard for title of docs: "Ministry – Month-Year"
 - Linda updated staff and vestry contact information
 - Ama inquired of any food allergies amongst vestry members. None noted.
- Year-Round Stewardship Lia Bertelson
 - Lia will coordinate the monthly planning of activities
 - Lia planning for February activities and shared planning sheet (Appendix B)

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- March lead- Ama Couch
- April lead- Nell Fernandez
- July lead- Ben Bailey
- September lead – Anna McHarg
- October lead- Kristen Acker
- Junior Warden Update Lee Hunter
 - Building & Grounds update
 - David is meeting with Meer Electric re: LED lights in the nave and ongoing problems with parking lot lighting.
 - Jan.30th – fire alarm inspection and sprinkler inspection planned
 - Stones on front steps are cracking and need repair.
- Treasurer's Report Gary Dunsmore
 - Gary shared the Treasurer's Report for January. (Appendix C)
 - December was a great month. Highest donations in memory.
 - December contributions were accrued so that disparity is less between expenses and revenue.
 - We are still below budget; however, attrition was less than 1% for 2018 due to pledges being fulfilled sooner and outreach contributions being higher than previous years. Deficit is lower than was expected.
- Finance Committee Gary Dunsmore
 - Gary shared the 2019 detailed Proposed Budget and summary (Appendix D)
 - Motion to approve the proposed budget was made by Leonard Ferrand and seconded by Lee Hunter. It was unanimously approved.
- Old Business
 - See Vestry Retreat Minutes (Appendix A)
- New Business
 - Motion to approve the resolution for housing allowance was moved by Ken Harris and seconded by Lia Bertelson. The motion was unanimously approved. (Appendix E)
- Ama Couch moved and Lia Bertelson seconded to have the following resolutions passed:
 - Resolution #1: As of 1/1/2019, Ama Couch replaces Robert Ward as Senior Warden, Lee Hunter replaces Patricia Conard as Junior Warden, David Kloess replaces Rachel Berhannan as Treasurer, and Nell Fernandez replaces Orlon Daniels as Clerk of the Vestry.
 - Resolution #2: Whereas the Rev'd Anne Elizabeth Swiedler is employed as a minister of the Gospel of Saint David's Episcopal Church, Roswell, Georgia, which does not provide a residence for her, the vestry resolves that of the total compensation of **\$5500.00** to be paid to the the Rev'd Anne Elizabeth Swiedler during the months of February through December, 2019, that **\$5500.00** be designated as parsonage allowance within the meaning of that term as used in section 107 of the IRS Code of 1986.
 - Resolution #3: As of 1/1/2019, Patty Conard replaces Lloyd Bowen as Steward of the Alms.
 - All resolutions were approved.

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- Closing Prayer Rev. Michelle Ortiz
- Pat Daly moved and Lia Bertelson seconded to end the meeting.

Appendices

[Appendix A](#)

[Appendix B](#)

[Appendix C](#)

[Appendix D](#)

[Appendix E](#)