

St. David's Episcopal Church Vestry Meeting

February 26, 2019

6:30 pm Bethany Room

Attendees (Vestry): Ken Harris, CaroleAnn Padgett, Lee Hunter, Leonard Ferrand, Ama Couch, Lia Bertelson, Rachel Berhannan, Orlon Daniels, Pat Daly, Julio Alvarez, Anna MacHarg, Ben Bailey, Nell Fernandez, Kristen Acker

Attendees (Nonvoting): Rev. Ken Swanson, Gary Dunsmore, Rev. Michelle Ortiz, David Kloess

Absent: Meron Kelly

- Check Ins
- Opening Prayer Rev. Michelle Swanson
- Acceptance of Minutes Rev. Ken Swanson
 - Motion to accept minutes was made by Lee Hunter and seconded by CaroleAnn.
- Meditation CaroleAnn Padgett
- Preschool Budget Peggy Fallon
 - Presented 2019 budget, budget surplus in 2018 of \$11k
 - Motion to approve proposed budget was made by Lia Bertelson and seconded by Leonard Ferrand. Motion approved unanimously.
- Rector Update Rev. Ken Swanson
 - Rector Transition
- **Vestry entered into executive session**
 - Stewardship
 - Running ahead of schedule compared to 2018, on target to meet 2019 budget projections
 - Michelle Ortiz Project
 - Mother Michelle will have four weeks (three Sundays) off in late spring (May) to investigate best practices in family ministry – no budget impact
 - Expenses incurred for Michelle's travel and paying priest associates during Michelle's leave would come from Father Ken's discretionary fund
 - Feedback requested, all comments in support, no dissent
 - Covenant Groups
 - 5 new groups – 2 couples' groups, 1 coed group, 2 women's groups
 - Holy Land Pilgrimage
 - 30 pilgrims, leave Sunday March 10, return March 22
- Senior Warden Update Ama Couch
 - VPOD Duties
 - In process of updating VPOD duties, should be in place by end of week
 - Sinclair House no longer a responsibility
 - Communications App Rollout
 - Rollout planned for March 24
 - Ama and Anna presented overview of new platform and rollout plan
- Year Round Stewardship Lia Bertelson
 - Year-round communication to parish through new platform
 - Tracking highlighted ministries

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- Discussed staff appreciation gifts
- Junior Warden Update Lee Hunter
 - Building & Grounds update
 - Number of recent repairs made lately
 - Jan Georges heading up further recycling efforts
 - 3 proposals from Crabapple Landscape to:
 - repair erosion issues for \$3,300
 - \$10k for rubberized mulch
 - gate on fence for \$1,181
- Treasurer's Report (Appendix A) David Kloess
 - Cash flows for January were even with budget estimates
 - Deficit for operating expenses, but included some pre-paid expenses
- Finance Committee Gary Dunsmore
 - Debt coming due in 2020
 - Good time for refinancing
 - Discussed Sinclair House, its impact on refi, and options for handling
 - Leonard moved to create subcommittee of Vestry members to evaluate Sinclair House options further. Ama seconded and it was unanimously passed.
 - Lee appointed chair of sub-committee
- Ministry Communications All
 - March (Q1) reports coming up by next Vestry meeting
 - Refer unresponsive committee chairs to Ken
- Old Business
- New Business
- Motion to adjourn made by Lee Hunter, seconded by Nell Fernandez, unanimously passed
- Closing Prayer Rev. Ken Swanson

[Appendix A](#)