

St. David's Episcopal Church Vestry Meeting

May 22, 2018

6:30 pm Bethany Room

Attendees (Vestry): Robert Ward, Ken Harris, CaroleAnn Padgett, Pat Daly, Patty Conard, Julio Alvarez, Orlon Daniels, Lia Bertelson, Ama Couch, Lee Hunter, Leonard Ferrand, Jennifer Rust

Attendees (Nonvoting): Gary Dunsmore, Meron Kelly, Rev. Michelle Ortiz

Absent: The Rev'd Ken Swanson, Rachel Berhannan

- Check Ins
- Opening Prayer Robert Ward
- Acceptance of Minutes Robert Ward
 - Motion to accept the minutes was made by Leonard and seconded by Ama.
- Meditation Julio Alvarez
- Rector Update Robert Ward
 - **“What If”**
 - Connect First update
 - The radius will be expanded after viewing a report (~5 miles)
 - Capital campaign update
 - A small group met with Bob Saacke and Howard Benson (Robert, CaroleAnn, Gary Dunsmore, Lance Patterson and Marilyn Hedrick)
 - 80% of capital campaign has been met
 - Last campaign had items for everyone to support (elevator, Rev. Michelle, organ, etc.) This will be necessary again if another campaign is to be launched.
 - Howard and Bob will most likely not charge St. David's for the feasibility study.
 - Ama drafted thank you letters and they will go out soon
- Senior Warden Update Robert Ward
 - Year Round Stewardship plan review
 - May progress
 - Lee spoke with the Suttons and there will be an Illumination article later this month
 - Drake House donations were plentiful
 - Only 20% of the scouts go to church at St. David's. Therefore, the stewardship activity planned for them (“Outside Ourselves”) didn't work out
 - Lee advises that going forward, leads should meet early and get started on the planning process.

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- Robert added that planning monthly activities two months ahead isn't enough time; suggests three or four months in advance.
- August planning should start now
- Michelle adds that ministries are already being highlighted throughout the year. The year-round stewardship schedule should align with the year-round church schedule. Ministry leads should be asked what month they would *like* to be highlighted and what needs they have.
- Lia suggests that a year-round stewardship chair would be helpful long term so that clergy highlights, Linda's schedule, master schedule, etc. can all be coordinated.
- June plans
 - Blood Drive June 10th (If you have been to Switzerland in the last year, you can't give blood)
 - Father's Day – bring a dad to breakfast
 - Prayers for Travel – Pat is working on them and will get the prayers approved by clergy
 - Michelle suggested a hashtag for the summer (ie #praycation, #stdavidroswell)
 - DOK is being installed on June 10th. Highlighting the group and/or prayers this month would be helpful
- July plan
 - Patty finds that the Drake House highlights in the weekly bulletin were great (Homestretch for July)
 - Christmas in July – Patty will place a tree somewhere and asked for suggestions on who to collect for (pantry, preschool, Homestretch)
 - Sunglasses will take the place of ornaments and individual wishes will be written on them
 - Ministry heads could request different needs (under \$100) to be placed on the tree
 - Spiritual Growth – quiet yourself within (meditation opportunity would be beneficial)
- Ministry Liaison Reports
 - Vestry members should get all reports updated by end of June
- Junior Warden Update Patty Conard
 - Safety meeting
 - Rich planned a meeting with a police officer on Active Shooter protocol that Patty attended today.

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- Patty feels that we need to share strategies with the community in order to be prepared in the event of an emergency on our campus. An adult Sunday School class multiple times a year would be useful
- Rich is developing a safety protocol
- Building & Grounds update
 - Sound system went out at 10am this past Sunday
 - Jan, Ron and Dick are going to meet with a contractor regarding the sound machine
 - Preschool Playground – Peggy Fallon and Judy Hine are planning to meet with a consultant to get an idea for how to improve the playground on a larger scale (design, landscaping, etc.)
- Lighting proposal
 - Parking lot lights are out (Good Electric quoted \$6,000; Meer Electric quoted \$3,171)
 - \$10,000 budget for lighting
 - Vestry needs to approve the purchase. Patty proposed a motion to approve the replacement of parking lot lights for \$3,171 from restricted fund account. Leonard moved and Lee seconded the motion. Approved by all vestry members.
- Treasurer's Report Gary Dunsmore
 - Gary shared the Treasurer's Report (Appendix A)
 - Parish giving is slightly ahead of budget
- Finance Committee Gary Dunsmore
 - Capital campaign follow-up
 - Susan Ragsdale, Ama and Gary will meet to send out thank you letters.
 - YTD \$171,000 available to pay off debt. Next payment due in September.
 - Finance Committee looking to see how the medical costs can be reduced. A proposal will be presented in August.
 - Moving towards a managed healthcare plan (HSA)
- Old Business
 - Anne Elizabeth has had her surgery and will remain out for some time. Physical therapy will begin soon but it will be a long road to recovery.
 - Ken adds that the Hispanic graduates were not publicized down the hall for the sendoff notes. Better collaboration with the Hispanic community/parishioners is anticipated for next year.
- New Business
 - Job opening at Homestretch for a Facility Manager. Send possible candidates to Patty.

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- Leonard shares that it is helpful for VPODs to know which rooms need to stay open for the Hispanic services.
- VPOD list and Verger list needs to be combined. CaroleAnn will take on the task.
- Lowe Lane homes are going to be torn down soon. There are some parishioners who live there. Mimosa Elementary is preparing for this.
- Orlon moved and Patty seconded a motion to adjourn the meeting.
- Closing Prayer Rev. Michelle Ortiz

Appendix

Appendix A

[May Treasurer's Report](#)