

St. David's Episcopal Church Vestry Meeting

3/22/2018

6:30 pm Bethany Room

Attendees (Vestry): Leonard Ferrand, Robert Ward, Ken Harris, CaroleAnn Padgett, Pat Daly, Patty Conard, Julio Alvarez, Jennifer Rust, Orlon Daniels, Lia Bertelson, Ama Couch, Lee Hunter

Attendees (Nonvoting): The Rev'd Ken Swanson, Gary Dunsmore, Meron Kelly

Absent: Rev. Michelle Ortiz, Rachel Berhannan

- Check-Ins
- Opening Prayer Rev. Ken Swanson
- Acceptance of Minutes Ken
 - Motion to accept the minutes was made by CaroleAnn and seconded by Ken Harris.
- Meditation Jennifer Rust
 - When scared, focus on gratitude
- Rector Update Ken
 - "What If"
 - Capital campaign follow-up
 - Ken is creating a small team (Lance Paterson, Marilyn Hedrick, Robert Ward, Gary Dunsmore) to work with Bob Saacke and Howard Benson regarding the feasibility study for St. David's.
 - In April, decisions will be shared.
 - CaroleAnn shared that many vestry members were able to meet Bob this past Sunday.
 - Invite, welcome, connect follow-up
 - Robert shared responses from vestry members and highlighted the top three choices (Appendix A). Highlighted items represent top choices for each section.
 - Lee suggested Sunday morning breakfast be served in Grace Hall vs. Jeffords Hall to increase visibility and attendance. Ken feels that vestry can make this decision.
 - Clergy at multiple exits after Sunday service worked well this past Sunday
 - Robert is reengaging Louise Barton on widening the actions that Inreach Ministry can take as well as possibly reinventing the

ministry fair. Actions have already been taken on possible actions and a coordinator (perhaps Caroline Greenwald and/or Shelby Crain) would be helpful going forward. A Rector's Forum focused on training is a possibility.

- A parishioner is paying for a 6-month trial for Connect First, sending invitations to people moving into the area.
- Ongoing program (Invite, Welcome, Connect) and please mark calendars for the Sept. 15th program at St. David's.
- Ombudsman: Protocol report
 - Will not meet again until after Easter; Will report back in April
 - Temporarily "Oms-Buddies"
- Education planning
 - In August, (17th, 18th, and 19th) – Matthew Linn (author, Jesuit) whom Ken has known for over 30 years will do a weekend here at St. David's (Friday-Healing team, Saturday – Entire parish; 4 hour workshop, and Sunday – Rector's Forum)
 - 2 parish nurses, Katie Sailors and Katherine Howell, are working hard on the healing team and on May 6th they will have a surgeon speak at the Rector's Forum. Surgeon known for work with healing ministry.
 - Kyle Lambelet (PhD from Notre Dame) who teaches at Candler School of Theology at Emory University wants to teach at St. David's and has contacted Ken. Ken is considering a Wednesday evening and Sunday program around "Christian Social Ethics." Kyle would receive a stipend per class.
- Staff updates
 - Robert met with the staff 3 weeks ago and asked everyone to attempt to reduce their budgets
 - Ken was pleased with how seriously the staff took this request to reduce the budget
 - Victoria Jarvis - postulant for Deacon (June). Next step is candidacy. Vestry has to approve this. Ken monitors her and reports that she is at her 3rd parish placement (St. Patrick's) and requests a motion to approve her becoming a candidate for diaconal orders.
 - Leonard moved and Patty seconded the Motion.

- Senior Warden Update
 - Ministry reports
 - Robert will put the reports in a “Ministry Reports” folder
 - Bi-Annuals (Due - April 15th & October 15th)
 - Annual template should be used for all ministries except monthly
 - Revised Quarterly report should also be used
 - Year Round Stewardship planning
 - Jennifer Rust will not go forward with April activities
 - Lee shared ideas for May stewardship. The final playbook will be shared at April’s Vestry meeting. The following were suggested by various vestry members:
 - Michelle suggested that we insert the Ministry of the Month into the prayers of the people.
 - Illumination article highlighting a member’s experience in Women of Wonder ministry
 - Sara Greene (lay leader) will be asked to have a table outside of nave with information about WOW.
 - Lee wants to send thank you notes to the leaders of WOW and possibly provide a treat for future WOW mtgs.
 - Financial Health – Michelle suggested highlighting college scholarships
 - Financial Peace University publication
 - E-blast once a week (with year-round stewardship banner)
 - Ama shared that the Finance Committee is always looking for ways to provide the parish with information about financing (e-blast could be solution)
 - Reaching Out – Drake House or Green’s Nursing Home
 - PALS/Youth Group/Children’s Ministry could do a service day
 - Vestry members asked to consider which groups could do this in May since it is a busy month.
 - Drive for Drake House – in honor of Mother’s Day.
 - Crabapple Landscaping – Thank You
 - Adopt-a-Road
 - During the April Vestry mtg. June stewardship activities will be brainstormed in order to help Pat Daly complete his playbook.

- Ama shared themes for the ministry spotlight and inquired about a logo/brand
- Junior Warden Update Patty Conard
 - General Building and Grounds Maintenance
 - Clean-Up – Troop 430 will clean up the memorial garden
 - Quotes for preschool playground are being collected
 - A grant has been applied for with the Roswell Women’s Club
 - Bill Coleman’s company is putting together a quote. Peggy Fallon has sent him a map of the space.
 - We are looking at ~\$5-\$7,000 for fencing and grading
 - After Easter quotes will be reviewed
- Treasurer’s Report Gary Dunsmore
 - Gary shared the Treasurer’s Report (Appendix B)
 - Bonuses were awarded to employees based on the surplus last year
 - Updated surplus was shared (\$2,000 under budget because Katie Elberfeld had to be paid at the beginning of the year due to bi-weekly pay)
 - Pledges to date reported and we are behind
- Finance Committee Gary Dunsmore
 - Capital campaign status shared (Appendix B)
 - Thank you letters for pledges received and those incoming (Patty suggests giving parishioners an opportunity to donate more)
 - Letters will be sent out to those that haven’t contributed yet
- Ministry Liaison Reports
 - N/A
 - Posted on Dropbox
- Old Business
 - N/A
- New Business
 - Lee Hunter shared that she will send members of Welcome Committee thank you notes for donating new umbrellas with the St. David’s logo on it.
- Leonard moved and Orlon seconded a motion to adjourn the meeting.
- Closing Prayer Rev. Ken Swanson

Appendices

Appendix A

[Vestry Top 3 Invite, Welcome, Connect.pdf](#)

Appendix B

[Treasurer's March Report & Capital Campaign Status.pdf](#)