

St. David's Episcopal Church Vestry Meeting

2/27/2018

6:30 pm Bethany Room

Attendees (Vestry): Leonard Ferrand, Robert Ward, Ken Harris, CaroleAnne Padgett, Pat Daly, Patty Conard, Julio Alvarez, Jennifer Rust, Orlon Daniels, Lia Bertelson, Ama Couch

Attendees (Nonvoting): The Rev'd Ken Swanson, Rev. Michelle Ortiz, Gary Dunsmore, Meron Kelly

Absent: Rachel Berhannan, Lee Hunter

- Check-Ins
- Opening Prayer Rev. Ken Swanson
- Acceptance of Minutes Ken
 - Motion to accept the minutes was made by Ken Harris and seconded by Lenard Ferrand
- Meditation Orlon Daniels
 - Orlon shared a message encouraging us to live in faith over fear.
 - *"Be still and know that I am God."*
- Rector Update Ken
 - **"What If"**
 - Capital campaign
 - Ken hopes to meet with parishioner, Bob Saacke regarding the capital campaign survey before the March vestry mtg.
 - Invite, welcome, connect - follow up
 - 15 parishioners attended the *Invite, Welcome, Connect* program hosted by All Saints' Church on Saturday, February 3rd, 2018.
 - Robert Ward shared detailed notes (Appendix A) from the program with suggested ideas
 - Vestry members should review the list and email Robert their top 3 interests from the list
 - InReach Ministry could utilize some of the ideas presented at the event.
 - St. David's will host *Invite, Welcome, Connect* in for the whole diocese on September 15, 2018.
 - Connect First Proposal
 - Ken got a cold email from Connect First. This company offered to mail welcome and invitation postcards (to be designed by St.

David's) for new families within a 3 mi radius of the church for a cost.

- In January, ~296 new families moved w/in a 3mi. radius; 678 w/in a 5mi. radius
- It would cost \$230/3 mi radius (data and services); \$528/5 mi radius
- St. David's will move forward with a 6-month trial
- Ombudsman: Protocol for new ministry
 - It was determined that there is a need for this new ministry
 - Although the planning has not yet been completed, in discussion are ideas that 4 parishioners will be commissioned for this role and they be present for all services on Sunday (by rotation)
 - Members were asked to consider the name of the ministry, training for the ministry, etc. Report is forthcoming.
 - Ken Harris reflected on reasons parishioners may not approach the clergy, and that the Vestry can fill the role of sounding board in a parish. Rev. Ken reassured the vestry that it is very common for parishioners to feel uneasy about speaking with the clergy about sensitive matters, and that this new ministry would enhance what the Vestry can do in the area.
 - All agree that another avenue for reconciliation is welcome
- Commission on ministry
 - Rev. Ken serves as chair
 - There are 3 St. David's aspirants (April Love-Fordham, Bob Coleman, Josh Paradis); Ken cannot mentor any of the aspirants, so Michelle, Anne Elizabeth and Katie Elberfeld will take that role.
 - Parish Discernment Committees (PCOMS) have been formed for each of the three aspirants
 - Last year 22 individuals went to *Here I Am*
 - 16 went through the PCOM process
 - 8 were presented to go to "The Weekend" with the Commission on Ministry
 - 6 were presented to Bishop
 - 4 were accepted by the Bishop
- Staff updates
 - Rev. Ken and Rev. Anne Elizabeth are attending the British Cathedral Pilgrimage (14 days)
 - Michelle and John Bolton will provide pastoral care in their absence

- Senior Warden Update Robert Ward
 - Ministry reports
 - Vestry members haven't been receiving reports back.
 - Robert asked vestry members to focus specific attention on getting ministry reports from those ministries that have budgets.
 - Contact Jan Georges for a list of ministry chairs
 - Year Round Stewardship planning
 - Playbook review
 - Robert created a guide outlining how to manage each month's stewardship activities (Appendix B). This structure will encourage organization and accountability in order to streamline the process in the future.
 - Robert encourages members to identify a committee that will aid in the implementation of monthly projects/activities.
 - Ken will approve potential speakers and Linda will confirm room availability
 - Lia inquired about a Stewardship Committee to support with the process. Ken will pray about that to see if an individual could be recruited to assist with the process.
 - Tentative schedule
 - Jennifer will do some of April's activities and the new process will begin with May activities

- Junior Warden Update Patty Conard
 - General Building and Grounds Maintenance
 - No official mtg this year as of yet
 - April 2nd is the deadline for monetary requests from Roswell Women's Club
 - New railings have been installed and are up to code.
 - David Ingraham will be on vacation during the Pilgrimage.
 - Playground proposal
 - O'Neill Landscaping has provided a proposal for the playground (~4,800 to remove old fence, grading, mulch, add new fence, etc.)
 - Stay tuned for an update
 - Shared ministry liason report
 - DOK's budget will not accommodate the number of funerals expected for the year. DOK should contact Ken to discuss.

- Treasurer's Report Gary Dunsmore
 - Gary shared the up-to-date Treasurer's Report in Rachel's absence (Appendix C)
- Finance Committee Gary Dunsmore
 - 2018 Budget Discussion (Appendix D)
 - \$20,800 deficit currently
 - Detailed line items in Dropbox
 - Patty motioned to approve budget; Orlon seconded; All approved
- Ministry Liaison Reports
 - Karen Marshall called Leonard regarding a workday to clean up the garden space for Easter. Leonard recommended a workday with the scouts twice a year.
 - Ken recommended that reports be posted beforehand and not presenting orally. Leonard will approach Scout Master Reed regarding service project.
- Old Business
 - Vestry passed a Resolution to add Patty Conrad and Robert Ward as signers to all St. David's financial accounts on January 27th. Colleen Bast and Fred Spreyer are removed as signers.
- New Business
 - N/A
 - Leonard motioned to adjourn the meeting and Ken seconded
- Closing Prayer Rev. Michelle Ortiz

Appendices

Appendix A

[Connect, Welcome, Invite Notes](#)

Appendix B

[Stewardship Playbook](#)

Appendix C

[Treasurer's Report](#)

Appendix D

[2018 Budget](#)