

St. David's Episcopal Church
Vestry Meeting – November 28, 2017

Attendees: Vestry – Colleen Bast, Fred Speyrer, Hal Williams, Julio Alvarez, Orlon Daniels, Lia Bertelson, Lee Hunter, Ama Couch, Jennifer Rust, Robert Ward, Michael Sutton, Patty Conard

Non-Vestry – the Rev'd Ken Swanson, Rev'd Michelle Ortiz, Karen Wright, Rachel Berhannan, Gary Dunsmore

Not Present, Vestry -

Not Present, Non-Vestry - the Rev'd Anne Elizabeth Swiedler,

Check Ins: All in attendance, shared events relating to the recent Thanksgiving weekend.

Opening Prayer: Rev'd Ken Swanson

Acceptance of Minutes: Motion to accept the minutes from the October 24, 2017 Vestry meeting, was made by Colleen Bast, seconded by Ama Couch.

Motion passed unanimously.

Spiritual Meditation: Hal Williams

Rectors Update:

"What if" : Metrics Survey/Plan Forward

Insights offered, to enhance the data gathered by the Metrics survey:

We need an additional approach to reach the age group that has not been captured by the current survey.

The demographics of the parish do not relate to the survey results that have been captured. Currently, 52% of St. David's families have children at home, yet those responding to the survey included a very small subset of these families. There will be an attempt to address this concern at the annual meeting.

Mother Michelle has been working on a survey focused on this population. The survey will assess the effectiveness of Messy Church, and other family oriented programs.

Suggestions of how to obtain a response from families with small children included:

- Mailing a survey to the home of each family, via the United States Post Office
- A personal email from Ken Swanson
- Push out a TEXT to those who we need to hear from with a http: link to the survey

We were reminded that this process is something that will happen regularly.

A question was raised regarding the negative comments offered in the survey. Ken indicated that the criticism provides an opportunity to improve our parish ministry.

To address these issues, information that will help the parish understand why we make certain choices will be given at the Annual Meeting.

Vestry Retreat will be on January 13th from 9 – 3 PM in Jeffords Hall. The subject will be on year-round stewardship. Each Vestry member will be responsible for one month.

Youth Minister Search Committee,

The Youth Minister search committee posted the job requirements on several Web sites. Several resumes were received with five good candidates. Three of the candidates have been interviewed via SKYP, one of the candidates lives in Jamaica, and has not been interviewed yet. The committee will be inviting three of the candidates to a personal interview at St. David's. Two of the candidates, have strong Episcopalian roots.

Ken is very pleased with the candidates that the committee is currently working with. The search committee will interview the three candidates and then make a recommendation to Ken. Ken will then interview the candidate with Colleen Bast, Sr. Warden 2017, Robert Ward Sr. Warden 2018, Fred Speyrer Jr. Warden 2017, and Patty Conard Jr. Warden 2018.

Staffing:

Sue Mitchell Wallace appears to have recovered from her illness and returned to work yesterday. She intends to play for the Dec 3, 2017, Advent 1, services on Sunday. St. David's has a contract with a substitute organist for Christmas Eve. Sue would like to play for the two evening services, which allows the substitute to play for the afternoon services.

The rationale behind the multiple priest associates will be explained at the Annual Meeting.

Stewardship:

We continue to have a group that pledged last year, and have not pledged this year. Ken will be sending those families a personal email requesting their pledge. That should stimulate enough pledges to meet our stated goal of 421 pledging families.

Vestry Election:

We had a great slate of candidates presented for the new Vestry class. Some of the candidates were not well known among the parish. Next year the Rectors forum will have one Sunday set aside to meet all the Vestry candidates.

Annual Meeting of the Parish:

The Annual Meeting is scheduled for Sunday December 17, 2017. Ken will introduce the new Vestry class and honor the graduating Vestry members.

Vestry Members 2018 – 2020

Pat Daly

Leonard Ferrand

Ken Harris

Carole Ann Padgett

Vestry Members 2015 - 2017

Colleen Bast

Fred Speyrer

Michael Sutton

Hal Williams

Various suggestions were offered to allow the Sunday School teachers time to attend the Annual Meeting.

- Change the day or time of the Annual meeting.
- Share with a neighboring parish where they would provide teachers for our Sunday school during our Annual meeting. We would provide support for their Sunday school during their Annual meeting.
- Have all Sunday school classes meet in Grace Hall with some kind of intergenerational entertainment.
- Vestry members were asked to send Ken an email with any other ideas that would allow the Sunday school teachers to be involved in future years and ideas on increasing the participation of the Parish.

During the Annual Meeting Ken will talk about the parish focus on ministry and the role of a priest associate.

Sr Warden:

The December Vestry Meeting will be a very short meeting held at Michael Suttons home on Tuesday, December 19th. Please respond to the e-invite, which provides Michaels address plus suggestions of what to bring for the meal. In addition to the shared item please bring a beverage of your choice.

There is a need for a VPOD on Christmas Eve. There will not be announcements but the offering will need to be secured. Please let Colleen know which service you will be attending.

Going forward, if you have changed the VPOD schedule by trading Sundays with someone please keep everyone aware.

The VPOD schedule is in the Drop Box and may be updated with changes.

Jr Warden:

- The Church has an estimate from GMC Enterprises to repair the fascia board around the building. The estimate is \$5,200.00, which has not been included in the 2017 Budget year.
- Dennis Benton, of Air Control, replaced a control board and a transform in the heat source for the Nave.
- The retention pond near the back of the property has been cleaned out.
- The Gutters at Sinclair House have been cleaned out.
- The front step railing is not compliant with the current building code. The railings should be between 36 inches and 37 inches in height. Our railings on the front steps are currently at 27 inches. Jim Wilson, who works for a company that specializes in stairs and railings, has been asked to find a solution.

The recently formed Building and Grounds committee, managed by Patty Conard, 2018 Junior Warden, will begin their responsibilities in the New Year.

In anticipation of 2018, Patty met with Peggy Fallon who had requested the trees in the playground area be looked at for stability purposes. Patty will be bringing an arborist to the church in the next week to determine what may be done to improve the entire playground area. In addition to the condition of the trees, concern about the slope of the area, water run off going through the playground and several other safety issues will be addressed.

Treasurers Report: Presented by Rachael Berhannan.

Financial information:

As shown on the October Capital Campaign Tracking Report, there is \$112 thousand available for principal reduction. Gary Dunsmore entertained a motion to pay the remaining balance \$68,944 of the 2018 principal payment on the Interest only loan. The payment to be made with the regular December payment. Lee Hunter so moved. Michael Sutton seconded the motion. The motion passed unanimously.

The 2018 Budget has not been prepared in anticipation of the pledges, which are still outstanding.

Ministry Liaison Reports:

All reports that have been presented are in the church Dropbox.

Old Business:

Messy Church on Sunday was an intergenerational experience having 88 in attendance.

St David's collected 190 Turkeys to donate to NFCC.

Several parishioners have taken the stars on the windows in the hallway, representing gifts requested by needed families. There are only 50 stars left.

New Business:

None

Closing prayer: Rev'd Michelle Ortiz

Michael Sutton moved to adjourn the meeting.

Robert Ward seconded the motion.

Passed unanimously.

**December Vestry Meeting:
Tuesday, December 19, 2017 6:30 PM
Home of Michael and Jill Sutton 340 Hannaford Dr Roswell**