



# ST. DAVID'S PRESCHOOL

*Checklist for choosing a preschool that's right for your family*



- Programs for 18 months through Young Five's



St. David's Preschool  
Peggy Fallon, Director  
1015 Old Roswell Road  
Roswell, GA 30075  
770-993-1258

## FACILITY AND ENVIRONMENT CHECKLIST

Is the facility licensed with the state	1/2 day church preschools are not considered daycare and are not licensed.
Meets the state requirements for preschools	yes, exceeds standards
Educational membership	Member of National Associational of Episcopal Schools (NAES)
Is the facility clean and well-maintained	yes, maintenance staff on site
Is the facility appealing to children	yes
Is the furniture and equipment child-sized	yes
Are the toys educational and appropriate for the various age groups	yes
Are the toys accessible to children and in sufficient quantities	yes, and are cleaned and disinfected regularly
Is there a good variety of toys	yes, toys are rotated frequently
What accommodations are made for food allergies/special dietary needs	Allergy sensitive environment (nut free)
Where are medical forms, allergy alerts, and emergency information kept	Director's office and classroom
Is there an clean and appropriate diaper changing area	yes, in rooms specified for diapering (ages 2 and under)
Are bathrooms children-sized	yes
Is the playground equipment safe with a cushioned surface under the equipment	yes, mulch replenished twice annually
Are there different sized playgrounds for toddler and older children	yes, 1 for toddlers and 2's and 1 for 3's and up—2 total
Is there a security system and an intercom system	yes
Are there fire alarms and frequent fire drills	yes
Is access to the preschool wing limited	yes, entrance doors are locked during school hours and accessed by intercom system

## STAFF CHECKLIST

Is the director onsite everyday	yes
Is the director accessible to parents everyday	yes
Is the staff screened	yes
Is the staff certified in a class involving the safety and welfare of children	yes, Safeguarding God's Children
Are all staff members trained and certified in CPR	yes, CPR and first aid classes
Is the staff required to enroll and participate in ongoing training	yes
Is the staff friendly, warm, and patient (especially toward children)	yes
Does the staff get down on the child's level when directing activities or disciplining	yes
Does the teacher respond promptly when a child needs assistance	yes
Does the preschool encourage parental involvement	yes, with seasonal parties—readers and cooking helpers
Is there weekly communication between teacher(s) and parents	yes, Lesson Plans including activities and daily schedule
Are parent-teacher conferences scheduled annually	yes, in January— with follow-up evaluation in May
Is information provided online	yes, via website: <a href="http://stdavidchurch.org/pre-school">stdavidchurch.org/pre-school</a> and Facebook

## PROGRAM AND REFERENCE CHECKLIST

When was the preschool founded	1970
Does the educational program help prepare the child for elementary school	yes
Does school offer time for play in order to help children learn to develop social skills	yes
Are there both group and quiet times	yes
Are former preschool families names and numbers available for reference	yes, if requested

## **POLICIES CHECKLIST**

Is there a non-refundable registration fee	yes, \$135 : Turning 2, 2's, 3's, & 4's & \$160 Young Fives for first child. Discount on siblings
Are there late fees when tuition is paid late	yes, \$15 if paid after the 10th of the month
How much notice is required before moving your child from the preschool program	1 month with the exception of March withdrawal, then pay April and May
Can parents drop in unannounced	yes, but will need to be let in as doors are locked during school
What type of discipline is practiced	Re-direction, time out, director's office, call to parent
What is the "sick" policy	24 hour fever and symptom free
When will a parent be called for a child	sick call, late for pick-up
Are parents informed about illnesses "going around"	yes
Will the staff administer medicine	only on special needs basis
What are the emergency procedures	911 with transport to Children's Healthcare of Atlanta
What is the preschool policy on releasing your child	only to parents/caregivers and authorized adult

## **ALSO OFFERED AT ST. DAVID'S**

Childcare offered before school	yes, can be used daily or on an as needed basis (nominal fee)
Morning and afternoon carpool	yes, for children age 3 and up
In School: Chapel	yes, for children age 2 and up
In School: Movement to Music	yes, ages 2 and up
In School: Spanish	yes, ages 4 and 5 weekly
In School: Music (learning rhythm and pitch)	yes, ages 4 and 5 weekly
After School: Lunch program	yes, optional, offered daily
After School: Big Kids Club, Spanish, Sprouting Scientists, Ballet (Creative Movement & Dance Co.), Sportykes	yes, (invited companies) for girls and boys age 3 and up from 12:30-1:30 Mon, Tue, Fri
Summer Camp	Offered M-F 9:30-1:30 during 2nd through 4th week in June